

Brandon Twp. Public Library  
Friends of the Library

Minutes

Date: Feb. 14, 2023

Members Present: Alan A., Tina A., Stan H., Margaret C.

Staff/Liaison Present: Laura, Fran, Shauna, Cheryl Gault

1. President's Report- Tom unable to attend meeting, Alan standing in.
  - a. Call to order: 6:00 PM
  - b. Welcome and Intro.-Welcome to Cheryl Gault representing the Library board tonight.
  - c. Approval of agenda, motion to approve, 2nd, carried
  
2. Vice President's Report-
  - a. Alan turned report over to Shauna who reported latest info on Square software: Since Jan. we have had 10 new memberships and 2 donations, emails are now generated to renew memberships, automatic meeting reminder emails are set up, all former members will receive this email but next month it will go to only currently paid members, currently working on which board members will handle items from the FOL gmail address & who will be checking it, 4 board members have access to that email address and have username and password, we will be able to send out agendas, minutes and other notices this way, the previous 4 board members email addresses will be eliminated and the former FOLpresident email will be ended in 6 months, Margaret will draft a thank you to those who made donations to FOLD and send it to board for revising, Shauna will make tutorials on how to use Square system.
  
3. Secretary's Report
  - a. Approval of Minutes-Motion to approve, 2nd, carried
  
4. Treasurer's Report-Patty was unable to attend the meeting and there was some confusion about the account pages made available to the group. She will report on Jan. earnings at our March meeting.
  - a. Checkbook review
  - b. Sales report-Tina reported that there were \$371.79 in on-line sales (Jan.)
  
5. Finance Committee Report-no report
6. Membership Committee Report-no report

## 7. Bookstore Committee Report

- a. The current cash box is still broken. Cash was removed last week but it is only taped shut currently. For now Laura will empty it each day and secure the money. The new box is here but needs installation.
- b. Tina announced that she and Alan will be leaving the bookstore oversight. A new bookstore manager and on-line seller will be needed. They will stay and help the new person learn the system. Tina had ideas on how to find replacements: holding a membership drive, posting flyers, calling auction participants to see if anyone new would like to step in.

## 8. Fundraising Committee Report-

- a. Margaret suggested bringing back the Easter basket raffle from last year. We will do one basket for a child. Raffle tickets will cost \$1 each. Margaret will email members seeking donations which should be brought to the March meeting.

## 9. Library Director Report-

- a. The Library Board approved the parking lot repaving and it will be done April-June 2023. That will cause the library to not participate in the M-15 garage sale this year.
- b. Summer Reading will be June 19-Aug. 12th. FOL funds will supply prizes.
- c. A committee is working on the new "Library of Things". \$3,000 of FOL funds will be used.
- d. Library is no longer purchasing BookPage due to low patron interest.

## 10. Library Board of Trustee's Liaison Report-Cheryl Gault was present and appreciative of our support.

## 11. Library Staff Liaison Report-

- a. Fran thanked FOL for providing a free book coupon for BYGA recipients.
- b. Board members were invited to BYGA annual breakfast March 2.

## 12. Unfinished Business

- a. Children's garden musical instruments-tabled until March meeting.

## 13. New Business

- a. Alan and Tina are interested in attending the LOML Talk about Friends event at the Novi Library on March 3.

## 14. The Adjournment Meeting was adjourned at 6:55 PM.

