

BRANDON TOWNSHIP PUBLIC LIBRARY
Special Meeting
January 17, 2023 at 5:00 p.m.
304 South Street
Ortonville, MI 48462
Director's Office

1. CALL TO ORDER

TIME: 5:00 PM

2. ROLL CALL

	PRESENT	ABSENT W/ NOTICE	ABSENT
NAME: Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Gault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Hagen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Rathburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Wills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. APPROVAL OF THE AGENDA

CHANGES: Fix date of Next Regular Meeting to "January 24, 2023"

STATEMENT: "Motion to approve the agenda as amended"

MOTION: H. Wills SECOND: V. Cole

VOTE – *VIVA VOCE* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

4. APPROVAL OF THE MINUTES

DATE: December 20, 2022

5. CALL TO AUDIENCE

SUMMARY: No Audience

6. NOWAK & FRAUS PROJECT MANUAL AND SITE PLAN DOCUMENTS

SUMMARY: In reviewing the documents there were a few questions and concerns.

The Board discussed:

- That the 2 weeks allowance for contractor bids to be submitted was a normal time frame for this work.
- There is a 5% penalty to be paid by the contractors if they work was not completed in accordance with the contract, including the timeline given.
- Contractors are responsible for any permits needed for project completion.
- L. Fromwiller will contact the engineer for clarification and assurance that the library will not be required to pay for any materials quoted but not used.

STATEMENT: "Motion to approve Nowak & Fraus Project Manual and Site Plan Documents as presented."

MOTION: V. Cole SECOND: H. Wills

VOTE – *ROLL CALL* YEA: Cole, Hagen, Rathburg, Taylor, Wills

NAY: Gault

7. PUBLIC COMMENT

SUMMARY: None

8. ADJOURN

TIME: 5:22 PM

**Next Meeting:
January 24, 2023
Regular Meeting 5:00 pm
Community Room**