Friends of the Brandon Township Public Library

Membership Meeting Minutes

November 7, 2022

Attendees:

|  |  |  |
| --- | --- | --- |
| Name | Office | Present |
| Tom Roberts | President | Yes |
| Alan Allgaier | Vice-President, Finance Chair | Yes |
| Patty Salter | Treasurer | Yes |
| Tina Allgaier | Secretary, Bookstore Chair | Yes |
| Jenny Roberts | Membership Chair | No |
| n/a | Fundraising Chair | n/a |
| Laura Fromwiller | Library Director | Yes |
| Jan Rathburg | Library Board of Trustees Liaison | No |
| Jay Taylor | Library Board of Trustees Liaison | No |
| Fran Hotchkiss | Library Staff Liaison | Yes |
| Bill Powell | Member | Yes |
| Carol Reed | Member | Yes |
| Karen Harrison | Member | No |
| Margaret Crockett | Member | Yes |
| Theresa Bieniek | Member | No |
| Stan Hughes | Member | No |
| Shauna Quick | Guest | Yes |
| Kathy Markel | Guest | Yes |

1. President’s Report
	1. Call to order 6:00pm
	2. Welcome and Introductions
	3. Approval of Agenda – motion to approve with changes 2nd, carried.
2. Vice President’s Report
	1. Screenshots of new website with donation/membership buttons provided. Still anticipate having pay-by-website available for 2023 dues.
3. Secretary’s Report
	1. Approval of Minutes – motion to approve with changes (Laura was inadvertently marked not attending – corrected), 2nd, carried.
4. Treasurer’s Report
	1. Checkbook review
		1. current account balance = $15,968.96
	2. Sales Reports
		1. Bookstore - $606.53
		2. Online - $259.43
	3. Draft 2023 budget was presented
	4. Reimbursement requests for silent auction will be recorded as “Fundraiser Expenses”
5. Finance Committee Report – handled under Treasurer’s report
6. Membership Committee Report – None
7. Bookstore Committee Report – Bookstore shelves have arrived and been installed. Bags have arrived and are now available for purchase in the store.
8. Fundraising Committee Report – No report
9. Library Director Report
	1. Shelves are installed
	2. Ms. Fran and Laura will be at the Mann Schoolhouse on Saturday
	3. The high school art piece is currently displayed outside the teen room
	4. The FOL is invited to join the library in the Christmas Parade on December 3.
10. Library Board of Trustees Liaison Report – Board of Trustees hosted a “Meet the Candidate” Program, 35 people attended.
11. Library Staff Liaison Report
	1. Books and Business program is doing well.
12. Unfinished Business
	1. Children’s Garden Musical Instruments – November presentation by Welding class to us will be rescheduled for December.
	2. Silent Auction baskets
		1. Donations are due November 21; will be set out for display November 28
		2. Last bids on Baskets will be December 19
		3. Margaret will arrange to communicate with The Citizen for advertising.
	3. Nominations for officers received:
		1. President: Tom Roberts
		2. Vice President: Alan Allgaier
		3. Secretary: Margaret Crockett
		4. Treasurer: Patty Salter
13. New Business
	1. Guest Presentation by Kathy Markel from the Four County Community Foundation. Motion made to sponsor 2 kids ($300 total) for the Dolly Parton Imagination Library fund maintained by 4CCF. 2nd and carried.
	2. FOL 2023 – Motion to change dues structure to $10 per person, $50 per business (eliminating the previous $20/family). 2nd and carried.
	3. Coupons for one free bookstore book will be distributed at the Christmas Parade.
14. Adjournment
	1. Motion to adjourn meeting at 7:40 – 2nd and carried.