Friends of the Brandon Township Public Library

Membership Meeting Minutes

July 12, 2022

Attendees:

|  |  |  |
| --- | --- | --- |
| Name | Office | Present |
| Tom Roberts | President | Yes |
| Alan Allgaier | Vice-President, Finance Chair | Yes |
| Patty Salter | Treasurer | Yes |
| Tina Allgaier | Secretary, Bookstore Chair | Yes |
| Jenny Roberts | Membership Chair | No |
| n/a | Fundraising Chair | n/a |
| Laura Fromwiller | Library Director | Yes |
| Jan Rathburg | Library Board of Trustees Liaison | Yes |
| Fran Hotchkiss | Library Staff Liaison | Yes |
| Bill Powell | Member | Yes |
| Carol Reed | Member | No |
| Karen Harrison | Member | No |
| Margaret Crockett | Member | Yes |
| Theresa Bieniek | Member | Yes |
| Stan Hughes | Member | Yes |

1. President’s Report
   1. Call to order 6:00pm
   2. Welcome and Introductions – new member Stan Hughes
   3. Approval of Agenda – motion to approve with changes (correct #4a to be “checkbook review”, and add “#14 Adjournment”) - 2nd, carried.
2. Vice President’s Report – Discussed potential of Library Outreach using the Mann Schoolhouse; Alan to liaise with both Library and Historical Society.
3. Secretary’s Report
   1. Approval of Minutes – motion to approve with amendment (#12c – s/b titled “Community Art Tile Project”) - 2nd, carried.
   2. Secretary requests a list of all paid members from the Treasurer
4. Treasurer’s Report
   1. Checkbook review
      1. current account balance = $14,442.35
   2. Sales Reports
      1. Bookstore - $304.00
      2. Online - $148.86
5. Finance Committee Report – 13-month Cash Flow Forecast indicates a steady state; one year from now the FOL will have approximately the same amount of money as now.
6. Membership Committee Report – No report
7. Bookstore Committee Report
   1. Green bags are in process of being ordered
8. Fundraising Committee Report – No Report
9. Library Director Report
   1. Water-bottle refill station (paid for with FOL money) has been installed
   2. 472 people have signed up for summer reading
10. Library Board of Trustees Liaison Report
    1. Board plans to vote on approving repaving the parking lot… so any projects that affect the outside of the building should be postponed 6-12 months
11. Library Staff Liaison Report
    1. Fran handed out free books to kids at the Reading on the Porch at the Farmer’s Market
12. Unfinished Business
    1. Children’s Garden Musical Instruments – Tom spoke with Sara Walker (Welding Instructor at High School); Sara, Tom and the Band instructor are going to work out a proposal to design and build musical instruments for the garden. Planning to institute with the classes starting in September. Patty Salter will serve as project manager.
    2. Farmer’s Market table August 13th – Jenny & Tom Roberts, Theresa Bieniek volunteered to work the table. Plan to sell bags, buttons and kids books.
    3. Scholarship for Library Arts degree – discussed, and decided to not pursue.
    4. Community Art Tile Project – tabled per Library Board of Trustees Liaison Report above.
13. New Business
    1. Discussed the potential of working with special needs people in the community with volunteer projects. Decided not to pursue.
14. Adjournment
    1. Motion to adjourn meeting at 6:50pm – 2nd and carried.