

BRANDON TOWNSHIP PUBLIC LIBRARY
Regular Meeting June 28, 2022 at 5:00 p.m.
304 South Street
Ortonville, MI 48462
Community Room

1. CALL TO ORDER

TIME: 5:00pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

| | PRESENT | ABSENT W/ NOTICE | ABSENT |
|-------------------------|-------------------------------------|--------------------------|-------------------------------------|
| NAME: Cole | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| NAME: Gault | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| NAME: Hagen | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| NAME: Rathburg | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| NAME: Taylor | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| NAME: Wills | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Student Liaison: Salter | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

4. APPROVAL OF THE AGENDA

CHANGES: None

5. APPROVAL OF THE MINUTES

CHANGES: None

DATE: April 26, 2022

6. CALL TO AUDIENCE

7. DIRECTOR'S REPORT

8. FINANCIAL OFFICER'S REPORT

8.4 Approve expenses paid for May 2022

STATEMENT: "Motion to approve the expenses paid for May 2022 in the amount of \$75,603.93."

MOTION: H. Wills

SECOND: J. Rathburg

VOTE – *ROLL CALL* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

9. COMMITTEE REPORT

9.1 Ad-Hoc Parking Lot (Cole, Wills, Fromwiller, Rocheleau)

9.1.1 Engineering Firm Recommendation

STATEMENT: "Motion to table this decision until the July Regular Board Meeting for staff to obtain more information as requested."

MOTION: J. Rathburg

SECOND: H. Wills

VOTE – *VIVA VOCE* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

9.2 Ad-Hoc Trustee Recruitment (Cole, Hagen)

9.3 Professional Development (Rathburg, Wills)

9.4 Friends Liaison (Rathburg, Taylor)

9.5 Student Liaison (Cole, Hagen)

9.6 Advocacy (Gault, Hagen)

9.7 Finance (Gault, Taylor)

9.8 Evaluations (Cole, Wills)

9.8.1 Director Review Form

STATEMENT: "Motion to approve the BTPL Director 6 Month Review form as presented."

MOTION: C. Gault

SECOND: J. Taylor

VOTE – *VIVA VOCE* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

10. COMMUNICATION

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.1 Materials Selection Policy and Guidelines

STATEMENT: "Motion to approve the Reconsideration of Library Materials and Programs Policy and the Collection Development/Programming Guidelines as amended."

MOTION: H. Wills

SECOND: J. Rathburg

VOTE – *VIVA VOCE* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

12.2 Policies Review – GEN

STATEMENT: "Motion to accept the General (GEN) section of the Personnel Policies and Guidelines Manual as amended."

MOTION: H. Wills

SECOND: J. Taylor

VOTE – *VIVA VOCE* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

12.3 Adult Dept. HVAC Unit

STATEMENT: "Motion to accept the proposal from Goyette, dated May 13, 2022 in the amount of \$18,089, regarding the repair of RTU 4."

MOTION: C. Gault

SECOND: H. Wills

VOTE – *ROLL CALL* YEA: Cole, Gault, Hagen, Rathburg, Taylor, Wills

NAY:

13. STRATEGIC PLAN UPDATE

14. Staff Reports

14.1 Library Statistics

15. CALENDAR REVIEW- July: 1st Budget Meeting

16. PUBLIC COMMENT

17. ON HOLD

18. ITEMS FOR NEXT AGENDA

- Parking Lot Engineers
- Board Training
- 1st Draft 2023 Budget
- Policies Review - WORK

19. ADJOURN

TIME: 6:57pm

**Next Meeting:
July 26, 2022 5:00 pm
Community Room**