

Friends of the Brandon Twp. Public Library
Membership Meeting Minutes
Oct 19, 2021

Call to order 6:00pm by President Tom Roberts.

1. Roll Call: Tom Roberts, President; Margaret Crockett, Treasurer; Tina Allgaier, Secretary; Jan Rathburg, Library Board member; Alan Allgaier, Internet Sales Group (ISG); Fran Hotchkiss, Library Liaison; Karen Harrison; Jenny Roberts; Bill Powell; Carol Reed
2. Fran Hotchkiss provided refreshments in honor of National Friends of the Library Appreciation week, which were well-received by all. Welcome to new member Carol Reed.
3. Motion to approve October 2021 meeting agenda with changes. 2nd. Carried.
4. Motion to approve August 2021 meeting minutes. 2nd. Carried.
5. Financial Report:
 - 5.1 Review Check Register – Margaret
 - 5.1.1 Ending Balance = \$13,104.80
 - 5.1.2 Petty Cash = \$334.32
 - 5.2 Review Recent book sales (August and September)
 - 5.2.1 Internet Sales = \$349.88
 - 5.2.2 Bookstore Sales = \$941.40
6. Unfinished Business
 - 6.1 Holiday silent auction gift baskets. 8-10 members will pick a theme and build a gift basket. Baskets to be dropped off the week of November 20th. The sale will be November 29-December 11. The highest bidder will be contacted December 12th. Jenny and Margaret will continue with organizing this event. A rolling shelf in the back room will hold potential books that could be used for gift baskets.
 - 6.2 Jan reported the Library Board ad-hoc committee recommendation on building decorating (near the front bench) was to not proceed at this time, but to bring it up later after the Spring.
 - 6.3 Charging Dues to FOL members – Alan reported it would only require minor changes to the bylaws. He reported the average dues collected by neighboring libraries, and recommended a policy to enable Friends-of-the-Library patrons to receive coupons for free books equal to the amount of dues paid, and recommended we fill the vacant Membership Committee Chair position to spearhead this. Alan to write up a potential by-law change and present it to the Officers for review.
7. New Business:
 - 7.1 Rebecca Higgerson will retire from her position as Library Director at the end of 2021.
 - 7.2 Bookstore assistance – Tina and Alan ask for assistance in the bookstore... at any time, FOL members may help by shelving books in the “new arrival” section into the regular shelves.

7.3 Buttonmaker – Tom asked for volunteers to design and create buttons for fundraisers and/or membership pins.

8. Items for next agenda:

8.1 Gift Basket report

8.2 By-law recommendations and next actions (dues amount, membership committee chair)

9. Motion to adjourn meeting 7:08 pm. 2nd. Carried.