

MINUTES

BRANDON TOWNSHIP PUBLIC LIBRARY
Special Meeting August 5, 2021 at 5:00 p.m.
304 South Street
Ortonville, MI 48462
Community Room

1. CALL TO ORDER

NAME: Verna Cole

TIME: 5:00pm

2. ROLL CALL

	PRESENT	ABSENT W/ NOTICE	ABSENT
NAME: Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Gault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Hagen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME: Ragland	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NAME: Rathburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Wills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. AGENDA

CHANGES: None

STATEMENT: "Motion to approve agenda as presented."

MOTION: C. Gault

SECOND: J. Rathburg

VOTE YEA: 4

VOTE NAY: 0

4. APPROVAL OF THE MINUTES

CHANGES: None

DATE: July, 27, 2021

STATEMENT: "Motion to approve the minutes as presented."

MOTION: H. Wills

SECOND: J. Rathburg

VOTE YEA: 4

VOTE NAY: 0

5. CALL TO AUDIENCE

DISCUSSION: None

6. WINDOW CAULKING BID

DISCUSSION: R. Higgerson presented a proposal from Library Design to reseal the outside of all the windows. There are spots where the sealant has failed and worsening leaks have happened around the library. K. Rocheleau has made multiple attempts to multiple companies for other proposals this year but none have been provided.

C. Gault asked how long this new caulk will be expected to last and if all of the old caulk will be removed and replaced with new. H. Wills asked for confirmation that the tower windows will be included.

R. Higgerson will contact Library Design for answers but asks for approval to make sure the job will be completed before colder weather prevents proper caulking application.

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STATEMENT: "Motion to approve the Library Design Proposal dated 8/2/2021 in an amount not to exceed \$18,000 contingent on the responses of removing the old caulking and including the tower windows."

MOTION: H. Wills

SECOND: J. Rathburg

VOTE YEA: Roll Call; 4

VOTE NAY: 0

6. PUBLIC COMMENT

DISCUSSION: None

7. ADJOURN

STATEMENT: "Motion to Adjourn."

TIME: 5:11pm

MOTION: H. Wills

SECOND: C. Gault

VOTE YEA: 4

VOTE NAY: 0