

Friends of the Brandon Twp. Public Library  
Membership Meeting Minutes  
(December 2020 meeting canceled)  
January 19, 2021

Call to order 6pm by President, Tom Roberts.

1. Roll Call: Tom Roberts, President; Margaret Crocker, Treasurer; Tina Allgaier, Secretary; Jan Rathburg, Library Board member; Alan Allgaier, Internet Sales Group (ISG); Bridgett Hughes, Fundraising Coordinator; Michael Stohrer, Library liaison; Gina Bryers, member.
2. Welcome.
3. Motion to approve January 19, 2021 meeting agenda. 2<sup>nd</sup>. Carried.
4. Motion to approve November 17, 2020 meeting minutes. 2<sup>nd</sup>. Carried.
5. Financial Report:
  - 5.1 Review Check Register – Margaret.
    - a. Ending Balance = \$12,026.73.
    - b. Petty Cash = \$265.79.
  - 5.2 Review Recent book sales – Alan (ISG only).
    - a. November 2020 = \$97.33.
    - b. December 2020 = \$196.80.
    - c. Total book sales for 2019 was \$6,744.08.
    - d. Total book sales for 2020 was \$1,141.50. Only 35% of 2019 sales.
6. Unfinished Business:
  - 6.1 Purchase of outdoor signs has been tabled until further notice.
  - 6.2 Audio/Video equipment has been purchased and is already in use.
  - 6.3 Signage in shed has been disposed of.
7. New Business:
  - 7.1 Treasurer, Margaret Crocker, resigned.
    - a. Tom nominated Gina Bryers for the position. Motion called for her election. 2<sup>nd</sup>. Carried.
  - 7.2 Received the magazine Bookpage annual subscription invoice for \$354.00. Motion called to approve this purchase. 2<sup>nd</sup>. Carried.
  - 7.3 Library liaison, Michael Stohrer, will discuss creating a timeline with Library Director, Rebecca Higgerson, for the following FOL Bookstore requests:
    - a. Training for Covid cleaning protocols.
    - b. Organization of remaining inventory.
    - c. Procedure for accepting donations.
    - d. Reopening of Bookstore.
  - 7.4 Suggestion made for Michael to also include a request to accept donations that would go straight to Internet Sales and not the Bookstore.
8. Items for next agenda? None.
9. Motion to adjourn meeting. 2<sup>nd</sup>. Carried.