

**Friends of the Brandon Twp. Public Library
Membership Minutes
September 22, 2020 meeting.**

Call to order 6pm by President, Tom Roberts.

1. Roll call: Tom Roberts President; Margaret Crocker, Treasurer; Tina Allgaier, Secretary; Jan Rathburg, Library Board member; Alan Allgaier Internet Sales Group (ISG); Jenny Roberts Hospitality & Events Coordinator; Michael Stohrer, New Library liaison; Gina Bryers, member; Heather Gantz, member; Sara Ault, member.
2. Welcome to new Library Liaison, Michael Stohrer.
3. President proposed February 18, 2020 meeting New Business and Items for Next Agenda be tabled due to Library closing March 16, 2020 due to Covid-19 epidemic, and no FOL meeting was held in March. Members agreed.
4. Treasurer's Report:
 - a. Review Check Register – Margaret.
 - i. Current Balance = \$11,189.09
 - ii. Petty Cash = \$285.79
 - b. Review sales of Books, Merchandise and Fundraising from February 19 to March 16:
 - i. Bookstore sales
 1. February 18-29 = \$160.80
 2. March 1-16 = \$153.20
 - a. Total (Feb 19 to Mar. 16) = \$314
 - ii. Internet Sales Group (ISG) =

Old Business:

- a. "I Heart Library" bags were received.

New Business: discussing the opening of the Bookstore.

1. Library Liaison, Michael, has been told by Rebecca Higgerson, Library Board Director, that an open date for the Bookstore can be October 1, 2020.
 - i. FOL members working at the Bookstore must follow the Covid-19 sterilizing rules mandated by the Governor of Michigan.
 - ii. Michael will ask Rebecca to approve the FOL members to use the Library registration app for these rules and will notify FOL.
 - iii. No mobile book shelves will be allowed in the lobby.
 - iv. Library employees only interaction with the FOL will be to take money for the sale of books.
2. Member discussion points regarding opening the Bookstore:
 - i. Should opening the Bookstore require reducing the inventory due to a prediction that donations will be overwhelming? No.
 - ii. Need a volunteer to purchase supplies such as gloves, sterilizing spray, masks.
 - iii. Should we still sell the Recycle Bags? Yes.
 - iv. While accepting the book donations, they will be quarantined until the next weekend that donations will be accepted.
 - v. Book donations will only take place two days a week.
 - vi. Advertising will be needed.

- vii. Members agreed to opening Bookstore October 1, 2020 with two dates for donations to be accepted: October 10, 2020 11am to 4pm, and October 14, 2020 5pm to 8pm.
- 3. Bridgett asked if the FOL will have the sale of Poinsettias this year. Motion was made to not have it this year, but maybe next year. Second. Carried.
- 4. Sara informed FOL that the company that ships books to the Library, Baker & Taylor, has a recycle program for library books that have been permanently removed from the inventory. As the Internet Sales Group, Alan will add this vendor to the list of those he uses for sales.
- 5. Motion to end meeting. Second. Carried.