

# MINUTES

**BRANDON TOWNSHIP PUBLIC LIBRARY**  
**Special Meeting October 2, 2020 at 3:00 p.m.**  
**304 South Street**  
**Ortonville, MI 48462**  
**Virtual Meeting**

## 1. CALL TO ORDER

NAME: Verna Cole

TIME: 3:03pm

## 2. ROLL CALL

	<b>PRESENT</b>	<b>ABSENT W/ NOTICE</b>	<b>ABSENT</b>
NAME: Burkett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Cole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Gault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Ragland	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Rathburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME: Salter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 3. AGENDA

CHANGES: None

STATEMENT: "Motion to approve agenda as presented."

MOTION: Tiffany Ragland

SECOND: Patricia Salter

VOTE YEA: 6

VOTE NAY: 0

## 4. CALL TO AUDIENCE

DISCUSSION: None

## 5. Proposed Fall/Winter Hours

DISCUSSION: Rebecca Higgerson presented a new Fall/Winter schedule of open hours. Rebecca and Kathleen took a look at the incoming traffic heat map to see when the library is the busiest. This schedule is proposed to start on Sunday, October 4, 2020. With this new schedule the staff will feel better supported with their health and morale during this unprecedented time.

STATEMENT: "Motion to approve the new Fall/Winter hours."

MOTION: Cheryl Gault

SECOND: Tiffany Ragland

VOTE YEA:6

VOTE NAY: 0

## 6. PUBLIC COMMENT

DISCUSSION: None

## 7. ADJOURN

STATEMENT: "Motion to Adjourn."

TIME: 3:20pm

MOTION: Cheryl Gault

SECOND: Patricia Salter

VOTE YEA:6

VOTE NAY:0