

Friends of the Brandon Twp. Public Library

Minutes

April 8, 2024

Members Present: Stan, Tom, Patty, Margaret

Staff/Liaisons/Guests Present: Laura, Fran, Jay, Pam S.

1. President's Report-Meeting called to order at 6:00 PM. Introductions were made and Pam was welcomed. The agenda was approved.

2. Vice-President's Report- position is open currently, no report

3. Secretary's Report- Margaret reported that two previous members are no longer members and requested to be taken off the email list. The Minutes from our March meeting were approved.

4. Treasurer's Report- Patty stated that she was presenting two months' of Treasurer's information due to her absence last month. In February \$20 was spent on purchasing new checks. \$316 from the December Silent Auction was deposited. Bookstore cash sales were \$788 and on-line sales were \$116.32. Our account total was \$15,839.04. In March there were no expenses, the cash box held the exact same amount as February. Bookstore cash sales were \$788 and on-line sales were \$125.39. Our accounts currently have \$16,761.80.

5. Finance Committee-no report

6. Membership Committee- no report

7. Bookstore Report- The Bookstore has been busy. Our on-line sales so far in April are:\$517.39. The new green bags for the store have been purchased and have arrived. We are busy planning for the May 4 Garage Sale. We will be setting up May 3 from 1:00-4:00. The sale will be May 4 from 9:00 AM until 4:00 PM, with clean up from 4:00-5:00. An email has been sent to all members including a link to sign up to help at the sale.

8. Fundraising Committee- no report

9. Library Director Report- Laura spoke about the Library Board selecting a bid to create a study room out of an alcove. She mentioned an AED/CPR class the board and staff will be attending and invited the FOL board. Laura stated that the prizes for Summer Reading have been purchased with funds donated by FOL. She talked about the BGYA Challenge Day at the high school. Laura requested \$100 to purchase staff Summer Reading prizes which was approved. She discussed that we need someone to take Alan's place as the official name on our internet account, Patty said she would.

10. Library Board Liaison Report- Jay stated that the Board is proud of the Strategic Plan that was created and that staff is currently giving input. He reported that an annual external audit has been done by a CPA firm. They found no issues and the finances were given a clean bill of health. The Board is also working on the budget for the capital plan for improvements and facilities. Some discussion occurred about how FOL could support this plan.

11. Library Staff Liaison Report- Fran will be giving 60 Free Book coupons to students on Awards Night. She gave out two Bibs and Books packages. The Battle of the Books Program is one month away, there are nine teams competing this year. She further explained the Challenge Day Laura mentioned in her Director's Report.

12. Unfinished Business-There was no new information on the musical instruments for the Children's Garden.

13. New Business- FOL's button maker has been loaned to a Goodrich business to use, the owner will be purchasing her own supplies. Tom suggested donating the button maker to the Library of Things so the community could use it along with FOL. Laura will talk to staff.

14. Adjournment- Meeting was adjourned at 6:37 PM.