

BRANDON TOWNSHIP PUBLIC LIBRARY
Regular Meeting
May 26, 2026 at 5:00 p.m.
304 South Street
Ortonville, MI 48462
Community Room

1. CALL TO ORDER

TIME: 5:00 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL	PRESENT	ABSENT WITH NOTICE	ABSENT
NAME: Crockett	☒	☐	☐
NAME: Gault	☒	☐	☐
NAME: Jones	☒	☐	☐
NAME: Rathburg	☒	☐	☐
NAME: Sotzen	☐	☒	☐
NAME: Taylor	☒	☐	☐

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES, APRIL 28, 2026 REGULAR MEETING

6. CALL TO AUDIENCE

7. 2025 AUDIT

STATEMENT: "I move to approve the 2025 Audit as presented."

MOTION: Taylor

SECOND: Rathburg

VOTE - YEA: 5 NAY: 0

8. DIRECTOR'S REPORT

9. TRUSTEE REPORTS

10. FINANCIAL OFFICER'S REPORT

10.1. Review Check Register as of April 30, 2026

10.2. Review Balance Sheet as of April 30, 2026

10.3. Review Income Statement as of April 30, 2026

10.4. Approve Expenses Paid for April 2026

STATEMENT: "I move to approve the April 2026 expenses of \$95,030.70."

MOTION: Gault

SECOND: Crockett

VOTE - YEA: 5 NAY: 0

11. COMMITTEE REPORTS

11.1. Policies (Taylor, Jones, Sotzen)

11.1.1. Materials Selection/Collection Development Policy

STATEMENT: "I move to ~~accept~~ approve the Materials Selection/Collection Development Policy as amended."

MOTION: Rathburg

SECOND: Crockett

VOTE -

YEA: 5

NAY: 0

11.2. Finance (Crockett, Gault, Rathburg)

11.3. Ad-Hoc 100th Anniversary Committee (Rathburg, Taylor)

12. COMMUNICATION

13. UNFINISHED BUSINESS

13.1 2027-2029 Draft Community Survey Questions

STATEMENT: "I move to approve the 2027-2029 Community Survey Questions as presented."

MOTION: Taylor

SECOND: Rathburg

VOTE -

YEA: 5

NAY: 0

14. NEW BUSINESS

15. STAFF REPORTS

15.1. Library Statistics

16. CALENDAR REVIEW – June- 1st Budget Meeting (Finance Committee) Strategic Plan Update

16. PUBLIC COMMENT

17. ON HOLD

18. ITEMS FOR NEXT AGENDA–

19. Adjourn

Time: 5:55 pm

**Next Regular Meeting:
June 23, 2026 @ 5:00 p.m.
Community Room
304 South Street
Ortonville, MI 48462
Training @ 4:45 p.m.**