

Brandon Twp. Public Library
Friends of the Library

Minutes

Date: March 14, 2023

Members Present: Bill, Tina, Alan, Patty, Tom, Stan, Debbie, Carol, Jenny, Margaret

Staff/Liaisons Present: Fran, Laura, Susan, Cheryl

1. President's Report

- a. Call to Order: 6:01 PM
- b. Welcome and Introductions
- c. Approval of Agenda- Item 13 b was deleted. Alan moved, Stan seconded, motion to approve agenda passed.

2. Vice President's Report

- a. Alan discussed that collecting dues online is working fairly well. He and Shauna will be monitoring it going forward.

3. Secretary's Report-

- a. This item was skipped.
- b. Approval of Minutes

4. Treasurer's Report

- a. Checkbook review- as of 2/28/23 the balance was \$13,514.79
- b. Sales report- January internet sales were \$371.79
- c. FOL received a \$200 donation in Feb. (change made in Register from request to donation and \$66.76 was collected in membership dues.
- d. Patty will send a thank you note to the \$200 donor.

5. Finance Committee Report-

- a. No report this month

6. Membership Committee Report

- a. Tina made a presentation about adding members. First, we updated the membership phone & email list, examples were given on ways to generate interest in FOL, discussion included collecting info about local businesses downtown and along the M-15 corridor. Patty will handle downtown, Bill will do M-15. Members also began signing up to greet patrons at library events and talk to them about FOL
- b. Tom nominated Tina to be the chair of the membership committee, Patty seconded and a vote was taken to approve her.

7. Fundraising Committee Report

- a. No report

8. Bookstore Committee Report

- a. Margaret and John Crockett will be taking over management of the bookstore. They are currently training with Alan and Tina.
- b. Kathleen currently has the new cash box, which needs to be installed. Alan will coordinate with her to switch out the old, broken box with the new one.

9. Library Director Report

- a. Laura thanked FOL for the contribution to purchase a Cricut for the library.
- b. Patrons requested reinstating the Bookpage subscription
- c. Yearly contract between FOL and library to be signed
- d. Library will continue to provide printing for FOL

10. Library Board of Trustee's Liaison Report

- a. Cheryl reported that the library's attorney is reviewing the contract for repaving the parking lot. Construction will be April-June.
- b. The board is starting work on the new strategic plan.
- c. The board thanked Tina and Alan for all of their work in the bookstore.

11. Library Staff Liaison Report

- a. Fran will be attending the Brandon Schools' preschool and kindergarten open houses. She will take FOL brochures, business cards and a bookstore green bag. She will encourage people to join.

12. Unfinished Business

- a. Children's garden instruments- the welding program at Brandon HS is currently closed so the instruments will not be made. We discussed bringing other garden ideas to the next meeting.
- b. FOML Friends event was rescheduled for March 17.

13. New Business

- a. Easter Basket Raffle- There will be one basket raffled off for a child between 5-10 years old. Tickets will be \$1.00 each. Money will be collected at the front desk or in the cash box in the bookstore. The raffle will be held from March 20-April 6. A notice will be put in the local paper and signs will be placed around the library.

14. Adjournment- meeting was adjourned at 7:03 PM