

Friends of the Brandon Township Public Library
Membership Meeting Minutes
July 12, 2022

Attendees:

| Name | Office | Present |
|-------------------|-----------------------------------|---------|
| Tom Roberts | President | Yes |
| Alan Allgaier | Vice-President, Finance Chair | Yes |
| Patty Salter | Treasurer | Yes |
| Tina Allgaier | Secretary, Bookstore Chair | Yes |
| Jenny Roberts | Membership Chair | No |
| n/a | Fundraising Chair | n/a |
| Laura Fromwiller | Library Director | Yes |
| Jan Rathburg | Library Board of Trustees Liaison | Yes |
| Fran Hotchkiss | Library Staff Liaison | Yes |
| Bill Powell | Member | Yes |
| Carol Reed | Member | No |
| Karen Harrison | Member | No |
| Margaret Crockett | Member | Yes |
| Theresa Bieniek | Member | Yes |
| Stan Hughes | Member | Yes |

1) President's Report

- a. Call to order 6:00pm
- b. Welcome and Introductions – new member Stan Hughes
- c. Approval of Agenda – motion to approve with changes (correct #4a to be “checkbook review”, and add “#14 Adjournment”) - 2nd, carried.

2) Vice President's Report – Discussed potential of Library Outreach using the Mann Schoolhouse; Alan to liaise with both Library and Historical Society.

3) Secretary's Report

- a. Approval of Minutes – motion to approve with amendment (#12c – s/b titled “Community Art Tile Project”) - 2nd, carried.
- b. Secretary requests a list of all paid members from the Treasurer

4) Treasurer's Report

- a. Checkbook review
 - i. current account balance = \$14,442.35
- b. Sales Reports
 - i. Bookstore - \$304.00
 - ii. Online - \$148.86
- 5) Finance Committee Report – 13-month Cash Flow Forecast indicates a steady state; one year from now the FOL will have approximately the same amount of money as now.
- 6) Membership Committee Report – No report
- 7) Bookstore Committee Report
 - a. Green bags are in process of being ordered
- 8) Fundraising Committee Report – No Report
- 9) Library Director Report
 - a. Water-bottle refill station (paid for with FOL money) has been installed
 - b. 472 people have signed up for summer reading
- 10) Library Board of Trustees Liaison Report
 - a. Board plans to vote on approving repaving the parking lot... so any projects that affect the outside of the building should be postponed 6-12 months
- 11) Library Staff Liaison Report
 - a. Fran handed out free books to kids at the Reading on the Porch at the Farmer's Market
- 12) Unfinished Business
 - a. Children's Garden Musical Instruments – Tom spoke with Sara Walker (Welding Instructor at High School); Sara, Tom and the Band instructor are going to work out a proposal to design and build musical instruments for the garden. Planning to institute with the classes starting in September. Patty Salter will serve as project manager.
 - b. Farmer's Market table August 13th – Jenny & Tom Roberts, Theresa Bieniek volunteered to work the table. Plan to sell bags, buttons and kids books.
 - c. Scholarship for Library Arts degree – discussed, and decided to not pursue.
 - d. Community Art Tile Project – tabled per Library Board of Trustees Liaison Report above.
- 13) New Business
 - a. Discussed the potential of working with special needs people in the community with volunteer projects. Decided not to pursue.
- 14) Adjournment

- a. Motion to adjourn meeting at 6:50pm – 2nd and carried.