

## **Friends of Brandon Township Public Library**

### **Meeting Minutes**

Meeting on September 14, 2026

Members present: Margaret, Monika, Tom, Kay

Staff / Board liaisons present: Fran, Laura

1. President's Report:
  - a. Tom welcomed everyone and started the meeting at 6:05 pm
  - b. Approval of agenda with an additional item under point 6. Membership Committee Report – Renewal Updates, requested by Margaret
  - c. Tom mentioned that Alan and Tina Allgaier were voted “Citizens of the Year,” and Fran had the pleasure of honoring them during the recent Septemberfest
2. Vice President's Report: Margaret reported that the theme for this year's Treats and Trails event will be scarecrows; she sent an email to all FOL members to request donations of candy and/or Halloween trinkets; volunteers will meet on October 14 at 11:00 am to stuff goodie bags; Margaret said that she received an apology email from Jason Sotzen, who should have been at last month's meeting as our Board of Trustees liaison, but he missed it; Margaret also mentioned that another email went out to FOL members regarding the quilt raffle; additionally, the front desk continues to sell tickets, too
3. Secretary's Report:
  - a. Approval of minutes for the August meeting with one change: regarding the TAB grant, Laura should buy the equipment in question and then invoice Patty
4. Treasurer's Report:
  - a. Patty is unable to attend tonight's meeting, but she supplied us with information; the checking account balance as of August 31 was \$10,811.90; total including the CD is \$13,696.76; 56 book coupons were collected in the month of August
  - b. Sales Report: she can report on this next month
5. Finance Committee Report – Vacant
6. Membership Committee Report – Renewal Updates: Margaret explained that the system used to automatically send emails to FOL members reminding them to renew their membership annually; however, this was apparently tied to a computer system through Shawna in the past, meaning that it no longer works that way; in August, Margaret sent reminder emails to any overdue FOL members; a second reminder email went out in early September; she is waiting for responses; discussion regarding a membership drive; Laura said they can include an FOL membership write-up in their weekly email that goes out to library card holders
7. Bookstore Committee Report: according to Margaret, John has online sales of approximately \$440 in September so far; he still uses Dollar General for FedEx drop off; the bookstore's Back-to-School sale is over now; Margaret mentioned that there are three new bookstore volunteers being trained this week; discussion

8. Fundraising Committee Report: Margaret stated there is about a month left on the quilt raffle; the winner will be drawn at the next meeting on Oct. 19
9. Library Director Report: Laura said that the Speakeasy event tickets are now on sale; she expressed congratulations to Alan and Tina for their award; Laura and her staff are fulfilling the library wish list, e.g. the new washer and dryer for the playroom and many other items; discussion
10. Library Board of Trustees Liaison Report: Kay said the Board is working on their strategic plan, mission statement, improvements such as heaters and boilers, and additional programming for children
11. Library Staff Liaison Report: Fran gave out 14 bibs and board books in August; a large donation of board books had come in, and she chose several like-new books from there; Fran attended school registration programs; Fran handed out 400 flyers for the Comics Plus online service that we are promoting in the community; she will do story time again on September 19 at the last Farmers Market for the season
12. Unfinished Business: Tom needs to get in touch with Mason now that school has started up again
13. New Business: Tom stated that we will need to start the process of voting for officers which will be in Nov/Dec of this year
14. Adjournment of Meeting: the meeting was adjourned at 6:39 pm