

Friends of the Brandon Township Public Library

May 8, 2023 Meeting Minutes

Called to order 6pm.

Attendance: Tom, Alan, Tina, Karen, Kerenza, Laura, Patty, Susan Hagen, Fran.

- 1) President's Report:
 - a) Welcome and Introductions for Tim and Diana Yolkubov of Victoria-Nia.
 - b) Motion to approve agenda with 2 additions. 2nd. Carried.
- 2) Vice President's Report:
 - a) Our state LARA (Licensing and Regulatory Affairs) has been brought up to date and paid in full.
- 3) Secretary's Report:
 - a) Motion to approve April meeting minutes. 2nd. Carried.
- 4) Treasurer's Report:
 - a) Account Balance: \$15, 305.03
 - b) Cash box sales: \$894.65
 - c) Internet sales: \$237.19
- 5) Finance Committee Report:
 - a) Alan has resigned as Internet salesman, and those sales will now be handled by Victoria-Nia. We can expect future sales and budgets to be variable for a few months.
 - b) September will be the month to reconsider new Library funds request.
 - c) Alan will check what the limit of savings or assets are for a 501C for future consideration.
- 6) Membership Committee Report:
 - a) Tina handed out an updated Membership List with contact information, and requested street addresses for everyone.
 - b) Over 200 Campaign Letters and Membership applications were mailed to local businesses, Ortonville Village and Brandon Township officials, and previous FOL members.
 - c) A Campaign letter was included in the Library Summer Program newsletter. The FOL has a designated space for all future newsletters. The next deadline is in July.
 - d) Kerenza volunteered to be a Greeter at the May 10 Ellis Island Library program.
 - e) Tina has made arrangements to be a vendor at the Village Spring Garden Market, Saturday, May 20 9-3, selling books, book bags, and a free plant for every Membership purchased. Volunteers are appreciated for any block of time.
- 7) Bookstore Committee Report:
 - a) The book sale during the M-15 Garage sale May 6 went very well. Thank you to all who volunteered to set-up and re-pack everything.
 - b) Total sales during this event were \$368.39.
- 8) None.
- 9) Library Director Report:
 - a) Summer Reading planning and purchasing is complete.
 - b) New Strategic Planning is underway and volunteers were given preliminary survey questions for review and input.
 - c) Special Thanks to Margaret for treating the staff every day during National Library Week!

- d) Ortonville 175th committee is looking for donations of prize baskets for their July/August raffles, and an invite was handed out for the Amos Orton Birthday Party June 7.
 - e) A Library of Things is waiting for Board approval. Patrons will be able to check out 'things' other than books such as cake pans, music instruments, lawn games, etc.
- 10) Library Board of Trustees Liaison Report:
- a) If the weather holds, the paving of the parking lot should be done by June 2.
- 11) Library Staff Liaison Report:
- a) Battle of Books went really well, and Fran and her 'mini-meets' were featured in the Citizen.
 - b) Fran will be attending Literacy Nights May 17 and May 22 at the local schools and will promote the FOL.
- 12) Unfinished Business:
- a) Future Internet book sales will be handled by Tim and Diana of Victoria-Nia, coordinating with Margaret. They have been in this business for 10 years, and work with Amazon, E-bay, and other 3rd parties. FOL will receive a 50/50 split of sales after deducting shipping and fees. A contract was presented by Alan; motion was made to accept and sign this contract. 2nd. Carried. The contract will be kept in the Secretarial files for future reference.
 - b) Cash box will be installed soon.
 - c) Tree Park: during the Summer Reading program, the Library will have a tree planted at the Brandon Township Community Park for every 100 hours of reading, up to 5 trees for a cost of \$754. Motion was made to split the cost at \$377 for the FOL. 2nd. Carried. A plaque is placed at each tree recognizing the donor.
- 13) New Business:
- a) Books for prison library: Patrons have requested permission to take books destined to be recycled to the local prison. Margaret will need to coordinate with Jenny Roberts to get more details.
 - b) Karen suggested taking kids' books destined for recycling to local shelters and will coordinate with Margaret and Fran to get more details.
- 14) Motion to adjourn at 7:45. 2nd. Carried.