

Friends of Brandon Twp. Public Library

Minutes

December 8, 2025

Members present: Stan, Alan, Tom, Patty, Monika, Margaret

Staff/Board Liaisons present: Fran, Laura, John

1. President's Report: The meeting was called to order at 6:00 PM. Tom welcomed Library Board Member, John Crockett to the meeting. The agenda was approved.
2. Vice President's Report: n/a
3. Secretary's Report: The Minutes from the last meeting were accepted. Margaret reported that she and Jenny updated the FOL brochure with help from Anya.
4. Treasurer's Report : Patty presented the monthly report. FOL has \$15,052.02 in the savings account, \$2,806.48 in a CD and \$17,858.50 in total. We had one new membership and made \$200 selling some tea services from storage. There were 21 coupons turned in the past month. Time was spent comparing the past three years' worth of cash box and internet sales. As the 2026 budget was reviewed and it was discussed and voted on to amend it with an updated contingency fund of \$2,365.00. It was decided to list the proceeds of the Holiday Sale as a separate item.
5. Finance Committee: n/a
6. Membership Committee: n/a
7. Bookstore Report: So far in Dec. FOL has received \$46.23 in online sales with \$32.04 pending. Margaret reported that there are currently holiday books in the book shop for 50 ¢ each. She thanked Pat, Gina, Monika, and Jenny for helping at the book sale and Dani for setting up the music. Gina took two boxes of like-new books for the community toy drive. Other volunteers will be taking left over books to donation sites.
8. Fundraising Committee: n/a
9. Library Director Report: Laura reported on how library staff has used our donation this year. \$14,410 has been used. Some recent purchases have been: a coffee cart with sign, study room table, device charging stations and various prizes.
10. Board of Trustees Liaison Report: John let us know that the Board has recently approved their 2026 budget, has used most of their contingency fund on HVAC and the bathroom upgrades. They recently had their elections and have formed two new temporary committees to handle board training and the director's evaluation.
11. Library Staff Liaison Report: Fran said that she gave out five bibs and board books in Nov. She thanked FOL for their support of the Battle of the Books program and said she has just finished presenting about it at local schools. Fran also let us know that 52 people came to the sensory Santa visit.
12. Unfinished Business:
 - a: FOL Elections- after some discussion of board member roles, a slate of candidates was presented and voted on. The officers for 2026 are: President-Tom Roberts, Vice President-Margaret Crockett, Secretary-Monika Pflanzner, Treasurer-Patty Salter.
 - b: Coupons, FOL flyer and candy for Book Clubs- Jenny prepared these for all of the library's book clubs and they will be handed out at the next meetings
 - c: Holiday Book Sale- The total sales were \$241.14 (cash and charge). This is approx \$30 less than 2023. The sale was not well-attended and discussion revolved around if it was worth doing the sale again next year. We discussed how much work was required compared to the sales. We are leaning toward discontinuing the holiday sale.

d: Holiday Silent Auction- We have 13 baskets this year. The auction goes until Dec. 19 at 4:00. Currently bids total \$945 with 10 days left in the auction.

e: Book Bundles- Thanks to Gina, Monika, Pat, Cheryl, Karen, Melanie and Laura for helping to wrap the bundles. We prepared 33 bundles and have sold 16 so far. The bundles will remain on sale until Dec. 25.

13. New Business: n/a

14. Adjournment: The meeting was adjourned at 6:52 PM.

Thanks to Fran for providing refreshments for the meeting.