

## Friends of Brandon Township Public Library

Meeting Minutes

Meeting on April 13, 2026

Members present: Tom, Margaret, Patty, Monika, Alan

Staff / Board liaisons present: Laura, Fran

1. President's Report – Tom welcomed everyone and started the meeting at 6:02 PM; the agenda was approved as written
2. Vice President's Report – Margaret shared that Alyssa asked her to contribute an article to the summer edition of the Library Newsletter; the article she wrote is on the Centennial Quilt
3. Secretary's Report – the March meeting minutes were reviewed and approved; Monika shared some key take-aways from the webinar she took on how to shape and grow the FOL organization – discussion around membership and planning – per Tom and Laura, we will need to come up with a "job opening" description to attract a member with membership and marketing experience for the Membership Committee (this action item was not assigned to anyone in particular)
4. Treasurer's Report – Patty stated there were no expenses in March – 12 book coupons were used – the current bank account balance is \$16,365.44 – the sales and income numbers were reviewed, and the February numbers were reviewed briefly since she was out sick in March
5. Finance Committee Report – Vacant
6. Membership Committee Report – Vacant
7. Bookstore Committee Report – Margaret did not yet have the online sales numbers from John; no other report
8. Fundraising Committee Report – Vacant
9. Library Director Report – the FOL grant application was provided to the Teen Advisory Board with a June 1 deadline; the library received a \$2,000 grant from Molina Healthcare; a new employee, Amanda, started in early April; the Centennial Club is growing and currently has 26 members; the newly formed Grant Committee is working on grants for an additional study room and for a story walk on library grounds; the Ortonville Chamber of Commerce is hosting an Economic Forecast speaker on April 16 in the morning; some of the FOL staff funds were used to purchase an ice maker for the staff break room, and the employees love it
10. Library Board of Trustees Liaison Report – did not attend
11. Library Staff Liaison Report – there will be a scholastic book fair in the library on June 1 – 6; per an email from Sara Ault, volunteers are needed to sit in the community room and ring up sales; Sara will post a sign-up sheet in the FOL sorting room – Fran reported that she gave out 14 bibs and board books in March – she said that on April 23, there will be a recognition event for the Brandon Groveland Youth Assistance, for acknowledging student volunteer work; Fran has nominated three students; Fran asked if FOL can donate 52 bookstore coupons, and Margaret said yes – Fran is also currently

preparing for the Battle of the Books, which will take place on Monday, May 4; FOL is a sponsor of this event; right now, there are eight teams

12. Unfinished Business

- a) Library 100th anniversary fundraising ideas – no new ideas today; Tom will remove this line item
- b) Quilt Raffle Update – Monika showed everyone the 500 raffle tickets she has printed so far; more can certainly be printed if needed – discussion – Margaret suggested perhaps we can send an email to all FOL members asking if they can sell some tickets for us (no action item was assigned) – we will start selling raffle tickets at the May 2 book sale, where the quilt will be hung up for all to see – discussion about what other programs are upcoming during which we should sell raffle tickets; a wildlife program, a Belle Isle program, etc. – it was decided that we should sell raffle tickets at all of these events including Paleo Joe and also July 21 Zoo event – it was decided that Patty will use a new line item for this income from raffle ticket sales – discussion on what should the front desk employees say or do if someone asks them for raffle tickets, e.g. send them to the quilt shop or refer them to Monika and Margaret? we will think on it and make a decision – Monika will create an Excel spreadsheet in which to track which FOL member sold which tickets etc. for accountability
- c) M-15 Garage Sale Book Sale – Friday afternoon set-up is from 2 to 4 PM; people have begun to volunteer for the open slots on Saturday; Margaret will coordinate music for the event
- d) August 7 Centennial Extravaganza – FOL members encouraged to give unneeded/old CDs and DVDs to Margaret for the craft booth
- e) Teen Advisory Board Donation for Grant Writing – Laura covered this under #9

13. New Business: no new business

14. Adjournment of Meeting – the meeting was adjourned at 7:01 PM