

## Friends of Brandon Twp. Public Library

### Minutes

Date: June 12, 2023

Members Present: Patty, Tina, Jenny, Alan, Tom, Stan, Karenza, Margaret

Staff/Liaison Present: Laura, Susan, Fran

1. President's Report- Agenda approved
2. Vice President's Report- Alan stated that doing FOL dues online is working out ok, Square isn't as easy as hoped; there are things that need to be done manually. Tina is currently doing the manual work.
3. Secretary's Report- Margaret thanked Tina for doing the Minutes for the past two meetings. Last month's minutes were approved.
4. Treasurer's Report- Patty presented the monthly report which was passed out to everyone present. FOL currently has \$15,801.58 in savings. \$633.89 was brought in from the bookstore last month, \$157.63 from online sales. The group discussed buying a \$10,000 CD from Oxford Band to earn interest. Doing a ladder approach, \$2,500 each quarter was approved.
5. Finance Committee Report- Alan advised on the CD purchase. He also researched the steps we need to follow if FOL has receipts of over \$50,000 in a single year and learned that nothing needs to be done if we remain under that amount.
6. Membership Committee Report-Tina passed out a packet to all present. She reported a \$20 donation bringing our yearly total to \$335. Her goal is to have 50 members, 15 by October. Fran will discuss and have fliers available at her Reading and Rhythm programs. Jenny will do the same at her Book Club. The calendar of events was presented and volunteers to be greeters were requested. Tina asked for help making calls to those who expressed possible interest earlier. A spot will be given to FOL in the library's quarterly newsletter to report on our actions, garner members, state our mission, etc. We discussed ways to get businesses to join. Organizing a "haunted tea" to celebrate members, raise money and interest new members was discussed; more will be reported in July.
7. Fundraising Committee Report- no report
8. Bookstore Report- Margaret reported that donations have been steady and that she and John have been able to handle what is coming in. The new cash box has been

installed. Our new online seller, Tim, has been in twice to take books to sell. He has taken about 40 books each time. He will send an invoice and check around the 15<sup>th</sup> of each month.

9. Library Director Report- Laura reminded all to complete the Strategic Play Survey. The Library Board has approved the Library of Things and staff has already begun work on it. She thanked FOL for their support. She discussed FOL's space in the quarterly newsletter and said that the parking lot project is complete and all programs are back in the library.
10. Library Board of Trustee Liaison Report- Susan thanked FOL for funding the Library of Things.
11. Library Staff Liaison Report- Fran has refilled the baskets for the Books in Businesses and thanked FOL for providing the books from the bookstore.
12. Unfinished Business-
  - A. FOL Member Volunteer Opportunities- Jenny passed out an extensive list of ways member can assist this group. These ideas included: being greeters at library events, working at FOL booth at Farmer's Market, devising and running other fundraising events, serving on the board or attending meetings, making buttons, volunteering at library events, delivering books being donated to local programs, assisting in bookstore when Margaret and John need help. A gathering to do bookstore tasks is not practical as the need varies depending on what & when donations come in and when & how many books get sold.
  - B. Bibs and Board Books Program- It was discussed for FOL to donate \$25 to this program to buy books from ALA. Instead the library will use money from their programming budget. Margaret is sewing the bibs needed.

Meeting was adjourned at 7:16 PM.