

Friends of Brandon Township Public Library

Meeting Minutes

Meeting on Feb. 9, 2026

Members present: Tom, Patty, Alan, Margaret, Monika

Staff / Board liaisons present: Fran, John

1. President's Report – the meeting was called to order at 6:00 PM – today's agenda was approved
2. Vice President's Report – Margaret stated that the raffle license application has been sent in to the State of Michigan – she is working on an article about the FOL board members which will appear in the upcoming Spring library newsletter – she has learned that as the Vice President, she is also the FOL historian; there are old FOL binders in the back room – apparently the FOL began in 1995
3. Secretary's Report – the meeting minutes from January were approved
4. Treasurer's Report
 - a. Treasurer's Report – the current checking account balance is \$11,746.86; the budget is at \$10,090.00
 - b. Sales Report – Patty reported that we had a lot of Square One usage this month; discussion about how we can see what the amounts are for (book sales vs. membership payments) but right now, we cannot see what the payments are for
5. Vacant
6. Vacant
7. Bookstore Committee Report – Margaret & John donated 170 hardcover books to the high school art teacher for an art project for the students – in addition, around 100 kids' books were donated to Oakwood Elementary school for their family literacy night program; brief discussion whether there will be publicity from either of these projects; Margaret will find out – currently, the bookstore has a special through Feb. 14 where kids' books are 10 for \$1.00 – so far in February, internet sales are \$147.00 with \$329.00 more expected
8. N/A
9. Library Director Report – Laura is unable to attend today
10. Library Board of Trustees Liaison Report – John stated that they need a new trustee as someone is moving out of the district; a new temporary member must be appointed until the next election comes up in May; they have 60 days to fill this position, and so far, five people have shown interest – John also reported that evaluations are currently being done – the Board is looking at capital improvements for 2026 – he reported \$1.6 million in revenue, and that the FOL contributions are much higher than budgeted – additionally, interest income is higher, as well – the Board is working on grants totaling \$46,000; discussion about further grants that may be available and who may take that on; having a committee for this would be a good idea

11. Library Staff Liaison Report – Fran has given out 8 bibs and board books; they continue to be very popular and appreciated – she is gearing up for March, which is National Reading Month – she says the schools appreciate the generous book donations (see item 7.)

12. Unfinished Business

- a) Library 100th anniversary fundraising ideas – no new ideas tonight – Tom will keep on agenda
- b) Quilt Raffle – Margaret showed the quilt she made, which is gorgeous – it is now going to Q's Quilting for assembly and finishing – Monika showed the printable raffle ticket design that she is working on – the design was approved for printing once we have the license #
- c) M-15 Garage Sale Book Sale – continued discussion about whether or not to add Friday (May 1) as a day where we sell books in the evening – are any FOL members willing to help set up and support the sale? Tom said let's wait to see how many volunteers are offering, and we will make a decision next time
- d) August 7 Family Fun Day (6 – 8 PM) that is a Friday – craft tables in the parking lot – Alan will have vintage games and stilts, which would be best near the lawn – since the fun day is in the parking lot, attendees would park in the Sheriff's Training Facility parking lot but as of yet, we have not coordinated with them – per Fran, Laura's office will contact them – Margaret shared her craft ideas for the FOL table – will library make restrooms available for this event, or will there be porta potties – Fran will check this out

13. New Business

- a. FOL Meeting Minutes Archive – per email from Laura, how long do we want to keep the meeting minutes on the library website – discussion – is there a required time frame? Monika will check the FOL bylaws and report back – it was decided that the online archive on the website should be one year – additional years can be kept as hard copies in the back room
- b. Teen Advisory Board Donation for Grant Writing (\$250 - \$300) – there was some confusion about what this means – we believe the teens want money for more games, and they would learn how to request a grant as a "teaching moment" before we give the money to them – either grant writing or do a presentation here at the FOL monthly meeting – Margaret will speak with Laura to specify what is needed – Tom moving this item to old business in March
- c. \$500.00 donation from the FOL to staff – this money is already earmarked for a fun event for library staff like a pizza party or something similar – we will pick up the tab – Margaret will speak with Laura

14. Adjournment of Meeting – the meeting was adjourned at 6:50 PM