

BRANDON TOWNSHIP PUBLIC LIBRARY
Regular Meeting
January 27, 2026 at 5:00 p.m.
304 South Street
Ortonville, MI 48462
Community Room

1. CALL TO ORDER

TIME: 5:00 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

NAME: Cole

PRESENT

ABSENT WITH NOTICE

ABSENT

NAME: Crockett

NAME: Faw

NAME: Gault

NAME: Rathburg

NAME: Taylor

4. APPROVAL OF THE AGENDA

5. APPROVAL OF THE MINUTES, December 23, 2025 REGULAR MEETING

6. CALL TO AUDIENCE

7. DIRECTOR'S REPORT

8. TRUSTEE REPORTS

Kay Taylor will be offering a "Best Sellers Published in 1926" program to celebrate our 100th Anniversary on Monday, August 24. John Crockett reported a huge increase in donations to the Friends of the Library book sale; online sales have already reached over \$500 for 2026. Cheryl Gault attended the January Friends of the Library meeting and reported that they had just under \$20,000 at the end of December. The silent auction brought in \$1,134 and 31 book bundles sold for a total of \$405. FOL has reserved the community room for May 2 and 3 to have a book sale during the M15 Garage Sale.

9. FINANCIAL OFFICER'S REPORT

9.1. Review Check Register as of December 31, 2025

9.2. Review Balance Sheet as of December 31, 2025

9.3. Review Income Statement as of December 31, 2025

9.4. Approve Expenses Paid for December 2025

STATEMENT: "I move to approve the December 2025 expenses of \$154,778.16"

MOTION: Gault SECOND: Rathburg

VOTE - YEA: 6 NAY: 0

9.5. Budget Amendments (None)

10. COMMITTEE REPORTS

10.1. Policies (Cole, Faw, Taylor)

10.1.1. WORK-1 Employee Conduct Policy

10.1.2. GEN-4 Interview Scoring Guidelines

STATEMENT: "I move to rescind the GEN-4 Interview Scoring Guidelines."

MOTION: Cole SECOND: Rathburg

VOTE - YEA: 6 NAY: 0

10.2. Finance (Crockett, Gault, Rathburg)

10.3. Ad-Hoc 100th Anniversary Committee (Fromwiller, Rathburg, Taylor)

10.4. Ad-Hoc Board Training Committee (Crockett, Rathburg, Taylor)

The Board's 2026 training goals were shared and explained.

10.5. Ad-Hoc Director Evaluation Committee (Gault, Cole, Rathburg)

10.5.1. Director Evaluation Survey to Board

10.5.2. Director's 2025 Goals

10.5.3. Director's Survey Responses

10.6. Ad-Hoc Bylaws Review Committee

Rather than forming a committee, trustees will review the bylaws and bring their comments/changes to the February meeting.

11. COMMUNICATION

12. UNFINISHED BUSINESS

13. NEW BUSINESS

13.1. Faw Board Resignation

STATEMENT: "I move to approve Kelly Faw's resignation from the board."

MOTION: Taylor SECOND: Crockett

VOTE - YEA: 5 NAY: 0

14. STAFF REPORTS

14.1. Library Statistics

15. CALENDAR REVIEW – February- Review Board Bylaws
Director Evaluation

16. PUBLIC COMMENT

17. ON HOLD

18. ITEMS FOR NEXT AGENDA– Applications and Interviews for new Trustee

20. Adjourn

Time: 6:08pm

**Next Regular Meeting:
February 24, 2026 @ 5:00 p.m.
Education Session @ 4:45 p.m.
Community Room
304 South Street
Ortonville, MI 48462**