

Friends of the Brandon Township Public Library
Membership Meeting Minutes
Oct 11, 2022

Attendees:

Name	Office	Present
Tom Roberts	President	Yes
Alan Allgaier	Vice-President, Finance Chair	Yes
Patty Salter	Treasurer	No
Tina Allgaier	Secretary, Bookstore Chair	Yes
Jenny Roberts	Membership Chair	Yes
n/a	Fundraising Chair	n/a
Laura Fromwiller	Library Director	No
Jan Rathburg	Library Board of Trustees Liaison	No
Jay Taylor	Library Board of Trustees Liaison	Yes
Fran Hotchkiss	Library Staff Liaison	Yes
Bill Powell	Member	No
Carol Reed	Member	No
Karen Harrison	Member	Yes
Margaret Crockett	Member	Yes
Theresa Bieniek	Member	Yes
Stan Hughes	Member	Yes

1) President's Report

- a. Call to order 6:00pm
- b. Welcome and Introductions
- c. Approval of Agenda – motion to approve with changes 2nd, carried.
- d. President appointed Theresa and Margaret to be the election committee

2) Vice President's Report

- a. Pursuing getting the ability to take new memberships and membership renewals online using "Square" application, expect to have in place by end of year. Jenny to provide distribution list.

3) Secretary's Report

- a. Approval of Minutes – motion to approve, 2nd, carried.

- 4) Treasurer's Report
 - a. Checkbook review
 - i. current account balance = \$15,795.96
 - b. Sales Reports
 - i. Bookstore - \$433.53
 - ii. Online - \$259.43
- 5) Finance Committee Report – No report
- 6) Membership Committee Report – The following suggestions were made:
 - a. Create a sign to place in the bookstore about becoming a member
 - b. Have zoom meetings
 - c. Advertise on the Library website
 - d. Advertise with the Citizen
 - e. Address the teen group
 - f. Attend kids programs and address the parents
 - g. Invite guest speakers to FOL Meetings
 - h. Arrange separate social events for FOL fellowship
- 7) Bookstore Committee Report – Waiting on new bookstore shelves to arrive and be installed. Waiting on green book bags to arrive. Book donations have been low lately.
- 8) Fundraising Committee Report – No report
- 9) Library Director Report
 - a. National Friends of the Library Week is Oct 16-22, the Library recognized the value of the FOL by providing snacks and greeting cards for FOL members this day.
 - b. Library has partnered with the art teacher at the high school, and the senior class will be doing an art piece for the teen room to help decorate.
- 10) Library Board of Trustees Liaison Report – no report
- 11) Library Staff Liaison Report
 - a. Added additional businesses to the Books and Business program
 - b. Bibs and Books program is down to its last six bibs.
 - c. Thank you to the FOL for its sponsorship of "Battle of the Books".
- 12) Unfinished Business

- a. Children's Garden Musical Instruments – The Welding students are researching designs; a meeting will be scheduled to review proposed cost prior to next FOL meeting.
- b. Silent Auction baskets
 - i. An email will be sent to all FOL members soliciting basket donations
 - ii. Donations are due November 21; will be set out for display November 28
 - iii. Motion made to set a \$50 cap for reimbursement for items purchased to go into baskets; 2nd and carried.
 - iv. Last bids on Baskets will be December 19

13) New Business

- a. Motion made to accept consignment sales of hand-made bookmarks by an outside vendor in the bookstore. 2nd, but did not pass.

14) Adjournment

- a. Decision made that next meeting will be moved to Monday November 7th instead of Tues Nov 8th, in honor of Election day.
- b. Motion to adjourn meeting at 7:08 – 2nd and carried.